

ARCHAEOLOGICAL SOCIETY OF SOUTH CAROLINA, INC (ASSC)

EXECUTIVE COMMITTEE MEETING MINUTES

March 9, 2019

**South Carolina Institute of Archaeology and Anthropology
1321 Pendleton Street
Columbia, SC**

The regular bi-monthly meeting of the ASSC Executive Committee was held Saturday, March 9, 2019 at SCIAA. The meeting was called to order at 10:00 a.m. by President Keith Stephenson. A quorum was present.

In attendance: Keith Stephenson– President; David Gordon – Vice-President; Rebecca Shepherd-Secretary; Ashley Stewart- Treasurer; Keely Lewis - Newsletter Editor; Joe Wilkinson - Journal Editor; Members-at-Large: Bach Pham, Kelly Higgins; Jessica Cooper; Members: Karen Smith

Special Announcement: Karen Smith

The University of Kentucky has fired 12 employees of the Kentucky Archaeological Survey and cut the entire program, a research institute similar to SCIAA. As a response the Survey is trying to drum up interest in a letter writing campaign and Karen wanted to ask the ASSC to write a letter in support of the organization and against its disbandment. Keith made a motion to draft a letter, which was seconded, and unanimously approved. It was agreed that Keith will write the letter on behalf of the ASSC.

Officer Reports:

Secretary's Report- (Rebecca)

Bach motioned to approve the previous meeting's minutes, all were in favor.

Treasurer's Report- (Savannah, reported through Ashley)

Starting Balance – 1/18/19 **\$4,714.82**

EXPENSES

Reimbursement to Jessica Cooper for conf. food	-138.87
Additional coffee for conf.	-59.37
Supplies (rubber bands and pens)	-8.63
Total Expenses	-\$206.87

INCOME

Conference - Square Reader	+1,047.81
Includes merch, journals, and memberships	
Conference - Checks & Cash	+1,121.00

Includes merch, journals, and memberships	
PO Box	+765.00
Includes only memberships	
Total Income	+\$2,933.81

Ending Balance - 3/8/19	\$7,441.76
--------------------------------	-------------------

**There is an uncashed check still out there for the books and posters that we sold for Chris Moore at the conference. I think it is around \$400 and is made out to P.A.S.T.

Other ASSC Accounts:

PayPal Account -	
3/8/19	\$651.82
Grant-In-Aid - (March 2018)	\$3,440
T-Rowe Price Mutual Fund Portfolio Value – 3/7/19	\$29,292.26
Cash box	\$150

Savannah also asked Ashley to relay the message that Al says the mutual funds are doing well and he thinks we should take out about \$3,000 before the market drops again. We don't really need the funds right now, but he seems to think it's lower risk to keep them in the checking account than in the mutual fund.

Joe motioned to approve taking out the funds and all were in favor.

Since Savannah was not present a 2019 budget was not passed. It will be put off to pass through email or at the next meeting.

Archivist Report- (Brent)
No report

Newsletter Editor – (Keely Lewis)
Keely hopes to get the next newsletter out in early May. She needs photographs from the conference if anyone has any. She plans to highlight the conference in the next issues, including award winners and promote upcoming events. She will also put out a call for journal articles in the newsletter.

Journal Editor: (Chris Moore via Keith and Joe Wilkinson)
The 50th anniversary journal is currently in the editing phase. There are a lot of technical edits to do and it will probably not be complete until late April.
Becca will send an email to the membership letting them know the journal is running late and when to expect it.

The biggest current problem with the journal going out on time is there is no submission deadline

and many people do not submit until October or November, which causes a delay. It was suggested that we aim for a September submission deadline for a December release date.

Joe mentioned that Nicole Isenbarger contacted him about doing a special issues about the archaeology of Charles Towne Landing.

Chapter Updates –

Hilton Head - David Gordon

The chapter participated in the Party Like its 1519 event at the Santa Elena History center with a table display.

They have a field trip planned to the Pon Pon Chapel of Ease next month.

They plan to advertise the chapter with the Beaufort County Historical Consortium, which meets a few times a year.

Brandy Joy will be their guest speaker at the May meeting.

Projects/Committee Reports

Conference:

We had over 100 people in attendance at this year's conference, which was one of the most heavily attended in recent years. We also had a lot of new member signups.

Everyone seemed to like the schedule of this year's conference with the keynote speaker just before lunch. We especially liked the longer morning registration time, which made things feel less rushed.

Suggestions for next year include: earlier preparations, getting the program out earlier, earlier facebook advertisement, moving the business meeting to a new time and including a business meeting agenda in the program, cutting the papers down to 15 minutes instead of 20.

Next year's conference will also take place on the third Saturday of the month, February 15, 2020.

Fall Field Day:

Will take place on October 26, 2019 and will again be at the 12,000 Year History Park in Cayce.

We need to email everyone who participated last year to try to get them to participate again. Last year's participants include: Fuz Sanderson, Scott Jones, Seven Ages, DNR, Clemson's Waren Lasch Conservation Center, SCIAA Maritime Research Division, SCAPOD, Chris Judge (artifact ID), SCPRT. New participant suggestions include: An avocational site form table, National Parks.

We also need to start looking for sponsors and create a facebook page for early promotion.

Website:

No update.

Social Media:

It was decided to delete the facebook group and start only using the facebook page. (Following the meeting Becca discovered the group could not be deleted, but could be archived. It was archived, meaning old posts can still be seen, but new ones cannot be made).

We discussed content to post on the facebook page and decided any content related to South Carolina or archaeology of South Carolina should be fair game.

Merchandise:

It was suggested that our next koozie should feature Martha Zierden. We need to find a good photo and decide on a color. It would be nice to have these prior to Fall Field Day.

We should start looking into new t-shirt designs, possibly something that is artifact focuses, both prehistoric and historic. We should look into graphic designers and talk with Sarah Stephens to see how many t-shirts were ordered before. We probably want less since we still have so many left.

We should look into creating a glossy brochure to provide to museums to distribute.

Spring Workshop:

It was suggested that the spring workshop be a workshop showing people how to fill out the avocational site form.

Membership:

We should send a renewal reminder email to any members who have not yet renewed.

The possibility of sending a postcard to members without email addresses to see if they have an email was discussed.

We have lost some institutional members, probably due to the delays in the journal.

Unfinished Business

Avocational Site Form:

As far as Joe knows the avocational site forms are complete, but he is waiting for Jon Leader to get them up on the SCIAA website.

A Spring Workshop on how to fill out the avocational site form was discussed.

New Business:

Midlands Chapter:

Joe intended to restart the Midlands chapter. He will draft an email to send out to gage interest. You need at least 10 members to start a chapter.

Meeting places for the chapter were discussed and include: Hudsons, a Brewery, or the Richland Library.

A good place to promote the chapter would be the Cayce Museum.

Becca will try to find a copy of the Charleston Chapter's constitution to send to Joe.

March to Fort Congaree Event:

This event will occur on March 23rd at the 12,000 Year History Park and an ASSC table was requested there. Ashely agreed to attend and work the table.

This will be a reoccurring event and it could be nice to have the next one during Fall Field Day.

Next Meeting

Next Meeting: Saturday May 4th 10:00 AM at the DNR Archaeology building

2019 Meeting Schedule: (subject to change)

March 9

May 4

July 13

September 7

November 16

Adjournment: 12:02 pm~

Votes:

To send a letter to the University of Kentucky in support of the Kentucky Archaeological Survey.

To approve the previous meeting minutes.

For AI to transfer some money from the mutual fund.